



Embroiderers' Association of Canada, Inc.  
Association canadienne de broderie, Inc.

# Seminar Grant Guidelines

## Purpose

- The Seminar Grant has been developed to support and encourage the aim of the Association to preserve traditional techniques and promote new challenges in the Art of Embroidery by providing the tuition to an Embroiderers' Association of Canada, Inc./Association canadienne de broderie, Inc. (EAC/ACB) member for a course of study at an EAC/ACB Seminar.
- For the period covered by this document, there will be three Grants available to be awarded annually: one for the East, one for the West and a Grant for a member who has never attended an EAC/ACB Seminar. The candidate's place of residence will determine which grant they are applying for.
- The Grant will be applied to either one 4-day or two 2-day classes and will be the amount Seminar is charging for its one 4-day or two 2-day classes.

## Eligibility

- The candidate must be an EAC/ACB member in good standing who has been a member of the Association for two (2) years immediately preceding the application date (see Restrictions below).
- The candidate may not receive the grant more than once in five (5) years.
- The grant is not transferable.
- The grant may only be applied to class/es at the next EAC/ACB Seminar.

## Application Guidelines

- The Grant application must be submitted in writing to the EAC/ACB Vice President as head of the EAC/ACB Grant Selection Committee. Application forms are available on the website ([eac-acb.ca](http://eac-acb.ca)) or from the EAC/ACB Vice President or Chapter Presidents.
- All fully completed application forms will be reviewed by the EAC/ACB Seminar Grant Selection Committee and recipients determined. The decision of the Selection Committee is final.
- Only one grant application per person per year will be accepted.
- Application must be received by the EAC/ACB Vice President by November 1.

- The successful candidate will be notified before November 21. All other candidates will be notified shortly thereafter.
- Payment will be made by EAC/ACB to the Seminar Committee on behalf of the successful candidate upon notification of registration in the Seminar class/es.
- The successful candidate is responsible for paying any fee overage (i.e. kit costs) and for any other Seminar-related costs.

## **Requirements and Conditions**

- The successful candidate is responsible for registering for Seminar by November 30.
- The successful candidate will be required to complete the project (if a technique class) or samples (if a process class) and write a short article of approximately 450-500 words discussing the benefits derived from the funded class/es.
- Photos of the project/samples and the article are to be submitted to the EAC/ACB Vice President by April 1 of the year following the seminar for which the grant was given.
- EAC reserves the right to submit the above to the Editor of Embroidery Canada or the website and/or display at the seminar the following year.
- If the successful candidate/s is unable to attend all or part of the funded class/es, they shall inform the EAC/ACB Vice President immediately. The candidate is then responsible for reimbursing EAC/ACB any grant monies over and above what is refunded to EAC/ACB by the Seminar Committee.
- If the project/samples/article are not completed by the April 1 deadline, the grant is to be returned in full by May 15, and the candidate will be ineligible to apply again.

## **Restrictions**

- The EAC/ACB Seminar Grant is open to all members in good standing, with the exception of current Officers or Directors of the EAC/ACB Board, professional fibre artists and professional teachers of needlework.

## **Disclaimer**

- The two additional Grants are funded from 2015-2024.